

## The Emergency Nurses Association of Ontario

ENAO's Vision: To represent the Emergency Nursing Specialty in Ontario

## **ENAO Guidelines for JENAO Submission and Publication (Revised 2021)**

## **Editorial Policy:**

- **1.** JENAO encourages and welcomes submissions of clinical and research articles, case studies, personal experiences and perspectives, blogs, book reviews and pictures related to Emergency Nursing.
- **2.** Statements or opinions expressed in the articles are those of the author(s) and not necessarily those of ENAO. ENAO disclaims all responsibility and liability for such material and does not guarantee, warrant or endorse any product or service advertised / identified in this journal, neither do they guarantee any claim made by a manufacturer.
- 3. Authors are encouraged to have all articles peer-reviewed for style and content before submission for consideration.
- **4.** ENAO reserves the right to determine JENAO content. The decision regarding the publication and/or timing of any submission to JENAO belongs to the ENAO Board of Directors.
- **5.** No JENAO content may be copied or reproduced without the prior knowledge and written consent of ENAO and the author/owner.

## **Preparation of Manuscripts:**

- **1.** An original copy of manuscripts and supporting material must be submitted to the ENAO JENAO lead. The author should retain one complete copy.
- 2. Manuscripts and submissions must be submitted electronically as a Word document.
- **3.** Author(s) name(s) and complete contact information must accompany each submission.
- **4**. In the case of co-authors, written consents to publish, accompanied by complete contact information for each author, must accompany a submission at the time of receipt.
- **5.** Direct quotations, tables, and illustrations that have appeared in a submission, or contain any copyrighted material must be accompanied by written permission from the copyright owner, and the original author. Complete source information must be identified or referenced for verification.
- **6.** Photographs of identifiable persons, whether patients or staff, and all names listed must be accompanied by signed releases, such as the following: "I hereby give (author's name and ENAO) my permission to use the photograph or identity of (subject's name) in JENAO."

Please forward all submissions to JENAO for consideration by the ENAO JENAO lead, as identified on the ENAO website: <a href="https://www.enao.me">www.enao.me</a>